

WinStabs 2005 Changes

WinStabs 2005 has been enhanced from the previous versions, but basically remains the same product. The following information will explain some of the changes for 2005.

Tools

Under the Tools Menu, Backup Utilities has changed for Export and Import. Under Export, Choice 1 is Export to Winstabs to...., which allows the user to export the data to a folder in the drive specified. CD or CDRW drives are not accessible with this choice. The preferred device would be a removable drive, such as a memory stick or a USB jump drive.



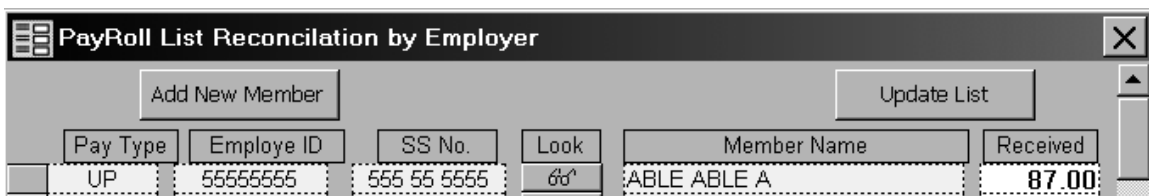
Option 2, the Save all to One Disk command, has been discontinued. Use Option 1 to save to 3 _ Floppy A. Option 3, Export to 3 Disks, should *never* be used as the preferred method of data backup.

Changes to the Import Menu have been mirrored from the same choices listed on the Export Menu.

Changes made under Database Utilities now provide a utility that will allow an update of the Treasurer's List from an external source, when and if it becomes available. Also, a command to export a data list for PhoneTree users has been added.

Member Records Menu

Under Dues Posting, Reconciliation of Monthly Dues has been enhanced, with the ability to jump to a member record without leaving the reconciliation process.



A new command button added with a pair of glasses, next to the member name, will allow the user to jump to that member record to examine it or to make changes, then allow the user to jump back to the reconciliations process. Also,

addition of new members during this process is allowed. After adding a new member and posting it for the month, the Update List Button in the upper right corner of the “reconcile” list will place the new member in the reconcile process.

Transfer Process has been enhanced. On the request for transfer, a space is allowed to notify the transferring treasurer to which LCA a member is to be placed. The transferring treasurer can now place the new LCA code on the T-47, which will allow the International to move the transferring member to the correct LCA.

Receipts Menu

Making a Deposit has changed to allow a one click process to assign multiple receipts to a single deposit. A new maintenance feature was also added to allow the removal of a deposit for editing purposes.

Disbursements Menu

Under Bank Activity, the Bank Statement Reconciliation process has been enhanced. Reconciled items are now tracked by their reconcile date. This allows a reconciled list of items to be printed for any Bank Statement Period. Multiple Items can be cleared with one click for both Credits and Debits.

Example: Clearing a Deposit with Multiple Entries.

Receipts and Disbursements UnCleared as of 11/30/2004

Statement Balance: \$10,000.00
 WinStabs Cleared: \$11,155.35
 Difference: (\$1,155.35)

Buttons: Clear Check (Multiple Items), Clear Deposits, Preview Reconciled Items

| Check No | Debits | Credits | Deposit | Date | Payee | Reconciled | |
|----------|--------|--------------------------|---------|----------|------------|--------------|--|
| | | <input type="checkbox"/> | Deposit | \$36.00 | 02/09/2004 | H. SKORHEIM | |
| | | <input type="checkbox"/> | Deposit | \$48.00 | 02/09/2004 | C. POWER | |
| | | <input type="checkbox"/> | Deposit | \$8.50 | 02/09/2004 | B. BERRY | |
| | | <input type="checkbox"/> | Deposit | \$12.00 | 02/09/2004 | D. TYREE | |
| | | <input type="checkbox"/> | Deposit | \$24.00 | 02/09/2004 | W. DIERKSEN | |
| | | <input type="checkbox"/> | Deposit | \$145.34 | 02/09/2004 | TED CHRISTEN | |
| | | <input type="checkbox"/> | Deposit | \$3.25 | 02/09/2004 | ROOS/STAAL | |

This example has six entries... Click on the Clear Deposits button. The deposit is selected. All items are then cleared and given a reconciled date.

Receipts and Disbursements UnCleared as of 11/30/2004

Statement Balance: \$10,000.00
 WinStabs Cleared: \$11,429.19
 Difference: (\$1,429.19)

Buttons: Clear Check (Multiple Items), Clear Deposits, Preview Reconciled Items

| Check No | Debits | Credits | Deposit | Date | Payee | Reconciled | |
|----------|--------|-------------------------------------|---------|----------|------------|--------------|------------|
| | | <input checked="" type="checkbox"/> | Deposit | \$36.00 | 02/09/2004 | H. SKORHEIM | 11/30/2004 |
| | | <input checked="" type="checkbox"/> | Deposit | \$48.00 | 02/09/2004 | C. POWER | 11/30/2004 |
| | | <input checked="" type="checkbox"/> | Deposit | \$8.50 | 02/09/2004 | B. BERRY | 11/30/2004 |
| | | <input checked="" type="checkbox"/> | Deposit | \$12.00 | 02/09/2004 | D. TYREE | 11/30/2004 |
| | | <input checked="" type="checkbox"/> | Deposit | \$24.00 | 02/09/2004 | W. DIERKSEN | 11/30/2004 |
| | | <input checked="" type="checkbox"/> | Deposit | \$145.34 | 02/09/2004 | TED CHRISTEN | 11/30/2004 |
| | | <input type="checkbox"/> | Deposit | \$3.25 | 02/09/2004 | ROOS/STAAL | |

Filter by By Deposit Date

Choose Deposit by Ticket Number

| Deposit Ticket No | Date | Total | Items |
|-------------------|------------|-------------|-------|
| 020201 | 02/02/2003 | \$4,494.16 | 1 |
| 040501 | 04/05/2003 | \$4,004.13 | 1 |
| 010604 | 01/06/2004 | \$4,541.02 | 3 |
| 011504 | 01/15/2004 | \$31,797.14 | 2 |
| 0209 | 02/09/2004 | \$3.25 | 1 |
| 9999 | 02/09/2004 | \$273.84 | 6 |
| 021601 | 02/16/2004 | \$34,209.90 | 1 |
| 021701 | 02/17/2004 | \$145.34 | 1 |